

January 21, 2010

Dear Parents,

We are very excited to incorporate ALERTNOW as a tool to improve parent communication! ALERTNOW Notification Service allows us to send telephone, text, or e-mail messages to you providing important information about major school events or emergencies, such as a School closing or Back-to-School Night.

What you need to know about receiving calls sent through ALERTNOW

- When a general announcement (non-emergency) is made, your Caller ID will display the school's main number.
- When an emergency is being announced, your Caller ID will display 411.
- ALERTNOW will leave a message on any answering machine or voicemail.
- If the ALERTNOW message stops playing, press any key 1-9 and the message will replay from the beginning.

The successful delivery of information is dependent upon accurate contact information for each student; please make certain that we have your most current phone numbers. If this information changes during the year, please let us know immediately.

Please return the form below to the Front Office with your re-enrollment materials. Note that the primary phone number will be called for standard and emergency calls; the emergency numbers will only be used in an emergency, and all will be dialed simultaneously.

Thank you for your cooperation and if you have any questions, please don't hesitate to contact Alan Cordero at 213-382-2315 x 275 or acordero@sjsla.org.

Best Regards,

Stephen L. Bowers

Please complete the bottom half of this form for each student

Student's Name _____ Grade _____

Primary phone number	()
Emergency phone 1	()
Emergency phone 2	()
Emergency phone 3	()
Email address 1	
Email address 2	