

**ST. JAMES' PRESCHOOL
2009-2010 Tuition Schedule**

Tuition and Related Fees:	Date Due	Amount
New Student Fee	July 1, 2009	\$ 1,400.00
Annual Payment Plan		\$11,800.00
• Enrollment Deposit	May 21, 2009	\$ 1,200.00
• Balance of tuition	July 1, 2009	\$10,600.00
• Optional Tuition Guarantee Plan for Annual Payment Plan		\$ 150.00
• Annual Payment Plan with Optional Tuition Guarantee Plan	July 1, 2009	\$11,950.00
Monthly Payment Plan		\$12,450.00
• Enrollment Deposit	May 21, 2009	\$ 1,200.00
• Mandatory Tuition Guarantee Plan for Monthly Payment Plan	July 5, 2009	\$ 250.00
• Balance of tuition		\$10,600.00
• \$40 per month bookkeeping fee		\$ 400.00
• Monthly Payment Plan (10 monthly installments in the amount of \$1,100.00)	July 5, 2009 – April 5, 2010	

Other Fees:

Return Check Fee	\$30.00
Late Payment Fees	\$30.00 per month per child
Late Fee for <u>Re-Enrollment</u> Agreement returned after May 21, 2009	\$50.00

Miscellaneous Fees:

There may be other miscellaneous fees that are not covered by tuition.

Payment Plan Options:

Families have the option of paying the balance of tuition in one annual payment due July 1, 2009 or in ten monthly installments beginning July 1, 2009 through April 1, 2010. A \$40 per month bookkeeping fee is added to the Monthly Payment Plan.

FACTS Tuition Management collects tuition and fees on behalf of St. James' School for all families paying on the monthly payment plan. The FACTS plan is based on automatic payments, as authorized by parents, from their bank accounts or charged to their American Express, Discover, or MasterCard account.

All payments are due and payable the first of every month. Accounts will be subject to late fees if payment is not received in the Business Office by the 5th of the month.

Tuition Guarantee Plan

The plan is designated to provide full protection to the school without imposing any undue hardship on any member of the St. James' Preschool Community. The plan is required of all parents who select the Monthly Payment Plan. Parents who select the Annual Payment Plan have the option of electing the Tuition Guarantee Plan. Should they decline the plan, they waive the right to a refund in the event a student must leave the school before the end of the school year.

The Plan will pay the School unearned tuition at 60% resulting from a student's departure during the academic year. Please note that 40% of the unearned tuition is still the responsibility of the parent. The 60% or "amount" is calculated on the number of class days remaining when a student departs, in relation to the total number of class days in the academic year. If this amount, when added to tuition payments received, exceeds your annual tuition, the excess is paid to you. If the amount is less than the full tuition due, you will be billed the balance. The plan does not pay the school for any amount that is in arrears at the time a student leaves. This plan does not apply to temporary absences of any duration. **The plan becomes effective only after the plan has been billed and paid for and after the student has attended a minimum of 15 school days.**

The Tuition Guarantee Plan applies to tuition only; it does not apply to any fees. The plan costs \$150 for families paying on the Annual Payment Plan or \$250 for families paying on the Monthly Payment Plan. The fee is mandatory for all families paying tuition on the Monthly Payment Plan.