



Early Elementary Teacher

Job Description

This position reports to the Assistant Head of School and is a full-time and lead position in an early elementary classroom from Kindergarten-2nd grade. As the lead teacher, you will work closely with the Assistant Head and your colleagues to implement a differentiated approach to instruction that encourages student voice and creativity and acknowledges the need for lesson design with a variety of modalities of instruction and assessment. It is a ten-month position from August through June.

Minimum Requirements

- Undergraduate or graduate degree in early elementary education or a related field
- Proven excellence in use of technology
- Designs equity-framed instruction with differentiated student assessment and learning
- Effectively designs and applies innovative and rigorous writing and mathematics programs
- Proven excellence in designing socio-emotional learning for children
- Successfully applies growth-mindedness, honesty, high standards and empathy to one's own professional growth

Duties include

- Being ready on campus to assist students by 7:45 a.m. each morning
- Attending all assigned faculty and committee meetings
- Regularly participating in a growth-minded approach to professional development
- Supporting the school's strategic initiatives related to admission (class visits, notes to families, open houses, fairs, etc.) and advancement of mission (collaborating with the Communications Office with all class communications)
- Designing differentiated learning experiences for all students on a daily basis in Mathematics, Writing, Reading, and Social Studies
- Designing comprehensive individual and group projects with in-depth and rubric-based feedback to students and families.
- Partnering closely with the K-3 science instructor, journalism teacher, visual and performing arts instructors, world languages, technology and journalism to foster an interdisciplinary approach to instruction which includes substantial writing, project-based learning, individualized assessment and service-learning
- Attending weekly lesson planning meetings with grade-level instructors
- Attending monthly lesson planning meetings with co-curricular instructors
- Checking in on student performance with Assistant Head of School on a quarterly basis
- Supporting pick-up, drop-off, lunch and recess coverage as assigned
- Writing comprehensive narratives for each child three times a year
- Meeting with families to assess student success and challenges
- Regularly updating the grade level's curriculum maps with other grade level instructors
- Maintaining and refining the digital portfolio for each student
- Analyzing standardized test data and other objective assessments to refine individualized student learning

- Attending community events: chapel, open houses, and evening/afternoon student program events (i.e. annual drama productions, the Christmas Pageant and the STEAM fair)

About St. James' Episcopal School

St. James' Episcopal School is a community that values academic rigor, compassion, curiosity, kindness, critical inquiry and joy through excellence. We adhere to a strong belief that an elementary school's primary purpose is to inculcate in children a lifelong love of learning, a commitment to community, a profound curiosity about people and the world, and gratitude for the opportunity to make our complex world more compassionate, empathetic and nurturing to all of God's children.

Established in 1968, and encompassing most of a block on St. Andrews Place, and a preschool on Gramercy Place, St. James' is comprised of 365 students and over 73 employees, whom we refer to as "staffulty" due to the belief that everything at St. James' is the curriculum and that *all* employees are teachers.

St. James' offers a robust and competitive salary and benefits package including 90% tuition remission for accepted children of staff families.

St. James' Episcopal School believes that each individual is entitled to equal employment opportunity without regard to race, color, gender, ancestry, national origin, disability, marital status, age, sexual orientation, medical condition, genetic information, or any other characteristic protected under federal, state, or local discrimination laws.

Candidates interested in this position may email a cover letter and resume to careers@sjsla.org with the subject line "Early Elementary Teacher".